



Home and Community Based Waiver for the Frail Elderly – Specialty 039, Homemaker; Specialty 191, Respite; Specialty 199, Chore; Specialty 202, Personal Emergency Response System (PERS); Specialty 208, Adult Companion; Specialty 209, Adult Day Care

The following is a list of required enrollment documents for this provider type. A copy of each document listed below must be included with your Provider Enrollment/Re-Enrollment Packet.

If you have any questions, please contact the Provider Enrollment Unit at (877) 638-3472 from 8:00 a.m. to 5:00 p.m. Monday through Friday.

- Documentation showing Taxpayer Identification Number (SS-4 or CP575 or W-9 or Social Security Card)
- Proof of Worker's Compensation Insurance
- Verification of completion of Federal Bureau of Investigations (FBI) criminal background check
- Copy of business license from the Nevada Secretary of State (for in-state providers) or a copy of the Secretary of State business license in the provider's home state (for out-of state providers)
- Bureau of Health Care Quality and Compliance (BHCQC) license (*Note: applies to Specialty 209, and may apply to Specialties 39, 191, 199 and 208 if they are an agency also providing Personal Care Services*)
- National Provider Identifier (NPI) validation: Printed page from the NPPES NPI Registry displaying the provider's NPI or a printed copy of the email confirmation showing the provider's NPI (*if applicable*)
- Signed Business Associate Addendum (NMH-3820) if your business is NOT a HIPAA "covered entity." The Addendum is available at www.medicaid.nv.gov on the "Provider Enrollment" webpage under "Required Enrollment Documents."

NOTE: Your business is a HIPAA-covered entity if you furnish, bill and receive payment for medical services as a licensed medical professional (as defined by Social Security 42 USC 1395X(s)). A business that does not furnish medical care is called a Business Associate and must sign the Business Associate Addendum. Business Associates may be entities such as providers of waiver services, providers of personal care services (assistance with ADLs and IADLs), homemaker/chore services and non-emergency transportation.

You do not need to mail this checklist with your enrollment documents.